

TRANSMITTAL OF RULES ADOPTED BY INSTRUCTION OF HIGHER EDUCATION  
(Instruction for Completion of Back of Page)

FROM: Central Washington State College  
(Name of Institution)

TO: CODE REVISER  
LEGISLATIVE BLDG (Southwest Corner, Ground Floor)  
Olympia 98504

The enclosed  Permanent rules  
 Emergency rules, being order No. 17

relating to (Name of rules or description of subject matter)

Entertainment Policy of Central Washington State College,  
WAC 106-136

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 4682 ① filed with the code reviser  
on June 3, 1974 ② were regularly adopted as permanent rules of this  
(date) Barge Hall, Room 303,  
institution at CWSC Campus on 7-1-74 and are herewith  
(place) (date)  
filed in the office of the code reviser pursuant to chapter  
28B.19 RCW (1971 1st ex.s. c 57). The effective date of such rules  
shall be \_\_\_\_\_ ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding that the immediate adoption of  
these rules is necessary for the preservation of the public  
health, safety, or general welfare and that observance of the  
requirements of notice and opportunity to present views on the  
proposed action would be contrary to the public interest, were  
regularly adopted as emergency rules of this institution at  
\_\_\_\_\_ on \_\_\_\_\_ and are herewith filed in the office  
(place) (date)  
of the code reviser pursuant to chapter 28B.19 RCW (1971 1st ex.s.  
c 57).

The undersigned hereby certifies that the requirements of chapter  
28B.19 RCW (1971 1st ex.s. ch 57) and of the Open Public Meetings  
Act of 1971, chapter 42.30 RCW (1971 1st ex.s. ch 250) have been  
fulfilled.

Dated this \_\_\_\_\_ 1st day of July 1974.

STATE OF WASHINGTON <b>FILED</b> JUL - 2 1974 CODE REVISER'S OFFICE DOCKET # <u>5813</u> FILE # <u>1</u>
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Central Washington State College  
(INSTITUTION)  
Steve Milder  
By  
Assistant Attorney General  
Title

STATE OF WASHINGTON  
CENTRAL WASHINGTON STATE COLLEGE

ADMINISTRATIVE ORDER NO. 17

(1) I, Robert S. Miller, Dean of Student Development of Central Washington State College of the state of Washington, by virtue of the authority vested in me under chapter 28B.19 RCW (1971 1st ex.s. c57), chapter 28B.40.120 RCW, Central Washington State College Board of Trustees Resolution No. 71-16, and a letter of designation from the President, do hereby repeal WAC 106-36, Entertainment Policy of Central Washington State College, in its entirety, and do hereby adopt the annexed amendment and readoption of the Entertainment Policy of Central Washington State College as WAC 106-136 as a permanent rule of this institution.

(2) This order after being first recorded in the order register of this institution shall be forwarded to the Code Reviser for filing pursuant to chapter 28B.19 RCW (1971 1st ex.s. c57) 1-13 WAC.

APPROVED AND ADOPTED July 1, 1974

Robert S. Miller

Dean of Student Development

Chapter 106-136

ENTERTAINMENT POLICY

WAC 106-136-600 ENTERTAINMENT POLICY. The provisions of WAC 106-136-600 through 106-136-699 shall constitute the entertainment policy of Central Washington State College.

WAC 106-136-601 ENTERTAINMENT DEFINED. "Entertainment" wherever used in WAC 106-136-600 through 699 shall be defined as follows: "Any performance, dance, concert, attraction, fund-raising event, etc. presented on campus that shall require the use of Central Washington State College facilities and is sponsored by either the Associated Students of Central, an officially recognized student organization, or private entity."

WAC 106-136-602 FESTIVALS. The presentation of festivals (as defined by Chapter 302, Laws of 1971, First Extraordinary Session) will not be permitted due to lack of adequate facilities.

WAC 106-136-605 APPROVAL OF ENTERTAINMENT REQUIRED. All entertainment, except those offered through the administering of WAC 106-136-660, 670, and 680, to be presented on the Central Washington State College campus must have the written approval of the Entertainment Commission. The Student Accountant will study the financial feasibility reports of the entertainment in question, and will make a written recommendation concerning such financial feasibility to the Entertainment Commission.

WAC 106-136-620 RESPONSIBILITIES OF THE ASSOCIATED STUDENTS OF CENTRAL. The Associated Students of Central shall provide crowd control personnel for all entertainment that the Associated Students of Central sponsor. The Associated Students of Central and the student fees budget areas may be required to assume financial responsibility and liability for any claims that may arise against the college for damage or injuries occurring as a result of an Associated Students of Central sponsored entertainment event.

WAC 106-136-625 PROHIBITED ACTIVITIES AT ENTERTAINMENT PRESENTATION. The following activities shall be prohibited at any presentation of entertainment: smoking, drinking, usage of drugs, any act which is destructive in nature, behavior infringing upon the dignity, well-being or the rights of another individual, as well as all other acts prohibited by institutional policy, State and Federal law.

WAC 106-136-630 OBLIGATIONS OF OFFICIALLY RECOGNIZED STUDENT ORGANIZATIONS AND PRIVATE ENTITIES. All officially recognized student organizations and private entities presenting entertainment as determined and approved by the Entertainment Commission are subject to the provisions of WAC 106-136-600 through 699 and shall be subject to the same regulations concerning responsibilities and liabilities as the Entertainment Commission as set forth in WAC 106-136-620 and 625.

WAC 106-136-631 -----DEPOSIT OF RENTAL FEE. All recognized student organizations and private entities shall deposit, in advance, with the college scheduling office in cash, certified check or money order only, the rental fee for the facilities to include set-up and clean-up charges.

WAC 106-136-632 -----DAMAGES BOND. All organizations as defined in WAC 106-124-105 (2) and private entities may be required to furnish Central Washington State College with a certificate of insurance or other satisfactory proof that such organization or private entity has purchased reasonable broad form insurance coverage (e.g., \$1,000,000 liability coverage and \$250,000 property damage coverage for use of Nicholson Pavilion) for the entertainment event presented by such organization or private entity, of which Central Washington State College is the sole beneficiary. (1) The following shall be required of all organizations and private entities presenting entertainment:

(a) Each organization or private entity shall provide the scheduling office with a complete list of all the officers, agents and representatives of the organization, including full names, local addresses and permanent addresses of each.

(b) Each organization or private entity shall be responsible for the admissions, attendance and crowd control in the college facilities during the time reserved for their organization.

(c) Each organization or private entity assumes responsibility for all violations of college regulations and policies, State law, and Federal law which occur in connection with the use of the facilities and shall hold the college harmless from any claims or liability for any act or failure to act on the part of the organization.

WAC 106-136-640 SCHEDULING RESPONSIBILITIES, REQUIREMENTS, PRIORITIES AND PROCEDURE. Consistent with the scheduling policy, the Entertainment Commission will be responsible for securing a facility and a date subject to calendar approval by the scheduling office. If the Pavilion is the facility that is being requested, approval will have to be sought first by the scheduling office, and then by the chairman of the Department of Physical Education. The priority of the Pavilion is first in terms of class space, second for college



sponsored athletics, third for intramurals, fourth for Co-Recreation, and fifth for entertainment sponsored by or recognized by the Entertainment Commission.

WAC 106-136-641 -----PROCEDURE FOR REQUEST. Initial requests for a scheduling date and approval of an entertainment event and the use of a college facility for that event shall be made through the scheduling office twenty business days prior to the date requested (not including the day of the event) before the contract will be executed on the part of the college.

WAC 106-136-642 -----PROHIBITION OF ASSIGNMENTS. The privilege to use college facilities for entertainment is subject to the provisions of WAC 106-136-600 through 699 and may not be assigned; if any assignment is made, the college reserves the right to cancel the scheduling of the assigned entertainment event.

WAC 106-136-643 -----REQUIREMENTS FOR SCHEDULING. No facility will be scheduled for use by recognized student organizations or private entities until a duly authorized representative of that organization has:

- (1) signed a contract for the rental of the facility;
  - (2) paid the rental fee for the use of that facility;
- and
- (3) furnished satisfactory proof of the acquisition of the insurance coverage required by this policy, ten business days prior to the date requested.

WAC 106-136-644 -----LIMITATIONS ON USE OF FACILITIES AND AUTHORITY OF SCHEDULING OFFICER. (1) Facilities for presentation of entertainment by organizations as defined in WAC 106-124-105 (2) may not be scheduled, rented, or used on any regular series basis, daily, weekly, monthly, or in any manner that establishes a consistent pattern of usage or commitment of college facilities.

(2) The Scheduling Officer of Central Washington State College may impose special conditions or additional requirements where necessary to meet proper health or safety standards, or to assure compliance with college rules, upon any organization or private entity as a condition precedent to the presentation of entertainment. The Scheduling Officer may in his or her discretion make exceptions to the provisions of WAC 106-136-600 through 699 where extraordinary circumstances exist.

WAC 106-136-645 -----REQUIREMENTS FOR EXECUTION OF CONTRACT AND CONTENTS. At such time as the requirements of WAC 106-136-600 through 699 are fulfilled, a contract may be executed with the college.

WAC 106-136-646 -----CONTRACT PROVISIONS. Such contract shall contain a statement of the intent of the sponsoring organization in presenting the entertainment, the date, time, place, type of entertainment, name of performer(s), sufficient biographical data to identify the performer(s), name of the agent or representative duly authorized as responsible for the presentation of the event, and other pertinent information as required.

WAC 106-136-650 RESPONSIBILITIES OF THE ENTERTAINMENT COMMISSION. The Entertainment Commission shall coordinate and administer the provisions of WAC 106-136-600 through 699, process forms, and advise the Scheduling Officer on situations where special conditions should be imposed or exceptions to the provisions of WAC 106-136-600 through 699 should be made.

WAC 106-136-660 AUTHORITY OF ATHLETIC DIRECTOR TO ADMINISTER ATHLETIC EVENTS. The Athletic Director of Central Washington State College shall establish reasonable admission fees, rules and regulations regarding attendance and crowd control at athletic events at Central Washington State College. Advance notice of such admission fees, rules and regulations regarding attendance and crowd control at athletic events at Central Washington State College will be provided to interested parties, whenever possible, by the Athletic Director of Central Washington State College.

WAC 106-136-670 AUTHORITY OF DEAN OF STUDENTS TO ADMINISTER RECREATION PROGRAM. The Dean of Students may establish reasonable admission charges, schedules, rules and regulations regarding uses, attendance and crowd control/ during periods of the Associated Students of Central funded Recreation Program at Nicholson Pavilion and Pool, and admission charges will be assessed for college employees and their immediate families during such periods. Advance notice of such charges, schedules, rules and regulations shall be provided to interested parties, whenever possible, by the Dean of Students.

WAC 106-136-680 AUTHORITY OF ACADEMIC DEPARTMENTS TO ADMINISTER THEIR SPONSORED PUBLIC EVENTS. Academic departments

after approval by the appropriate Dean may establish reasonable admission fees, rules and regulations regarding attendance and crowd control for public events which they sponsor. Such admission charges may be assessed for college staff, faculty, student body, and the general public: PROVIDED, that when Central Washington State College student fees are allocated for the direct support of an event, Central Washington State College students shall not be charged admission for such an event. Advance notice of such admission fees, rules and regulations shall be provided to interested parties as soon as possible after their adoption, by the respective academic departments.